

Nexus Health

Clinic owner • کلینک مالک

یہ کتابچہ آپ کو سسٹم استعمال کرنا سکھاتا ہے

pk-org.nexushealth.org.uk

Orange means the computer suggests — you always decide.

Guide v1.16.1 • 22 August 2026

Nothing you click can break it. Nexus Health support — support@nexushealth.org.uk

Your console

آپ کا کنسول

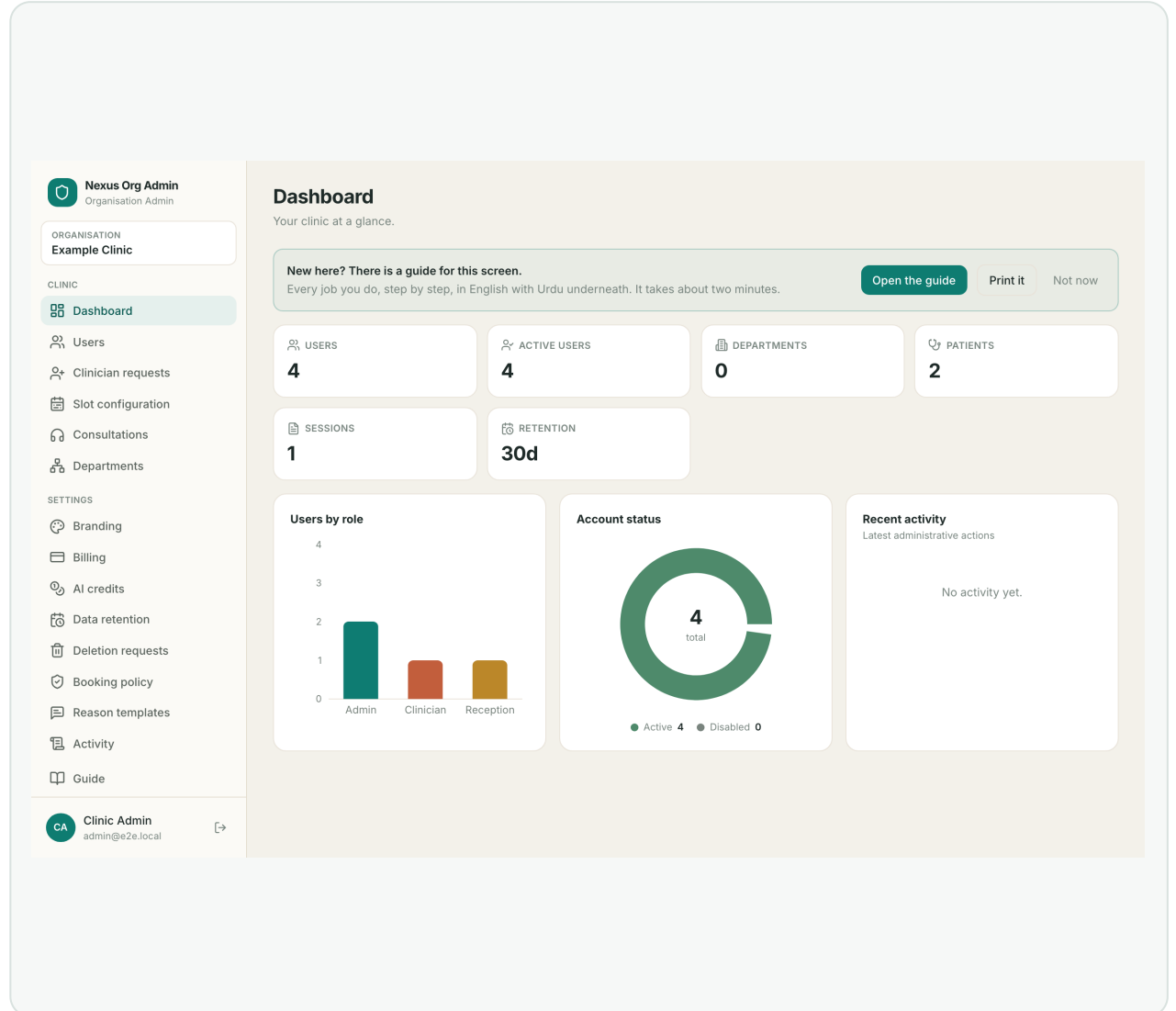
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? For running the clinic — not for the day's bookings

کلینک چلانے کے لیے — روزانہ بکنگ کے لیے نہیں

1 Open pk-org.nexushealth.org.uk

اس پتے پر جائیں



Your staff

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آپ کا عملہ

? For giving and taking away access

رسائی دینے اور واپس لینے کے لیے

1 Add a person and hand them their one-time password

نیا فرد شامل کریں اور عارضی پاس ورڈ دیں

2 Somebody left? Off-board them — their work stays

کوئی جائے تو Off-board کریں — اس کا کام رہتا ہے

Nexus Org Admin

Organisation Admin

ORGANISATION

Example Clinic

CLINIC

Dashboard

Users

Clinician requests

Slot configuration

Consultations

Departments

SETTINGS

Branding

Billing

AI credits

Data retention

Deletion requests

Booking policy

Reason templates

Activity

Guide

CA Clinic Admin

admin@e2e.local

→

Users

Invite and manage the people in your clinic.

4 users

+ Invite user

USER	ROLE	DEPARTMENT	STATUS	ACTIONS
CA Clinic Admin (you) admin@e2e.local	Admin	—	Active	✎ 🔗
CA Clinic Admin admin2@e2e.local	Admin	—	Active	✎ 🔗 🔌 🗑
RE Reception desk@e2e.local	Receptionist	—	Active	✎ 🔗 🔌 🗑
DA Dr Ahmad doctor@e2e.local	Clinician	—	Active	✎ 🔗 🔌 🗑

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Opening times

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کلینک کے اوقات

? For setting the days and hours the clinic works

کلینک کے دن اور اوقات مقرر کرنے کے لیے

1 The appointment book fills itself from these

اپائنٹمنٹ بک انہی سے خود بھرتی ہے

2 Change them here, not in the day book

تبدیلی یہاں کریں، روزانہ بک میں نہیں

The screenshot displays the Nexus Org Admin interface. On the left is a sidebar menu with the following items: Dashboard, Users, Clinician requests, Slot configuration (highlighted), Consultations, Departments, Branding, Billing, AI credits, Data retention, Deletion requests, Booking policy, Reason templates, Activity, and Guide. The main content area is titled 'Slot configuration' and includes a sub-header 'The weekly templates this clinic books into.' Below this is a message: 'This is a read-only view. To add, plan, or generate slots, use Slot configuration in the Appointments app.' A large dashed box contains the text 'No slot templates yet' and 'Weekly templates configured in the Appointments app appear here.' The bottom of the sidebar shows the user 'Clinic Admin' with the email 'admin@eZe.local' and a logout icon.

Reasons people come in

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آنے کی وجوہات

? For the list reception picks from when booking — it sets how long the chair is held

بلنگ کے وقت استقبالیہ اسی فہرست سے چنتا ہے

1 Add your real treatments with their real lengths

اپنے اصل علاج اور اصل دورانیہ شامل کریں

2 Retiring one keeps old appointments readable and frees the name

کوئی وجہ ختم کریں تو پرانی اپائنٹمنٹس محفوظ رہتی ہیں

The screenshot displays the Nexus Org Admin interface. On the left is a sidebar menu with the following items: Dashboard, Users, Clinician requests, Slot configuration, Consultations, Departments, Branding, Billing, AI credits, Data retention, Deletion requests, Booking policy, Reason templates (highlighted), Activity, and Guide. The main content area is titled 'Reason templates' and includes a '+ New template' button. Below the button, there is a text box with the following content: 'Canned reasons your reception picks when cancelling, rescheduling or declining a booking. Patients see the wording. Edits are versioned, so historical reasons are never lost.' At the bottom of the text box, it says: 'No templates yet. Add one so reception can decline/cancel with a consistent message.'

? Every AI action costs credits. This is where you see the spend

ہر AI کام کریڈٹ خرچ کرتا ہے۔ یہاں خرچ نظر آتا ہے

1 By feature shows what is using them; by staff member shows who

By feature بتاتا ہے کس کام پر، By staff member کس نے

2 You can cap an individual so one person cannot spend everything

کسی فرد کی حد مقرر کر سکتے ہیں

3 Running out does not block care — it is flagged, not stopped

کریڈٹ ختم ہونے پر علاج نہیں رکتا

The screenshot displays the 'AI credits' section of the Nexus Org Admin interface. The left sidebar shows the 'AI credits' option selected under the 'SETTINGS' category. The main content area shows the following information:

- AI credits** (Section Header)
- How much AI your clinic has used this period, by feature and by staff member.**
- Used this period:** 0
- Monthly allowance:** None yet
- Top-up balance:** 0
- Remaining:** —
- + Request more credits** (Button)
- Allowance used this period:** Your clinic has no plan yet, so nothing has been set aside for it. AI still works and every use is counted below — talk to Nexus to put a plan in place.
- By feature:** No AI usage yet this period.
- By staff member:** A table showing usage for four staff members: Clinic Admin (admin@e2e.local), Clinic Admin (admin2@e2e.local), Dr Ahmad (doctor@e2e.local), and Reception (desk@e2e.local). All show 0 credits used.

What happened

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کیا ہوا

? For seeing who did what, and when
یہ دیکھنے کے لیے کہ کس نے کیا کیا اور کب

1 Every change is recorded

ہر تبدیلی ریکارڈ ہوتی ہے

2 Nothing is ever deleted

کچھ بھی حذف نہیں ہوتا

